



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: ASSISTANT GENERAL CURATOR (Provisional* Appointment)

SALARY: \$31,421 - \$40,466 annually

LOCATION: Monroe County Parks Department - Seneca Park Zoo

JOB SUMMARY:

This position in the Monroe County Parks Department Seneca Park Zoo is responsible for assisting with monitoring the animal collection to ensure a balanced and diverse collection. Duties involve developing proper methods of caring for the animal collection at the zoo on a daily basis. The employee provides care for assigned animals as needed. The employee reports directly to and works under the general supervision of the General Curator or a higher-level staff member. General supervision is exercised over a subordinate staff. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Biology, Zoology, Animal Science, Conservation Biology, Wildlife management, or a closely related field, plus one (1) year paid full-time or its part-time equivalent experience working with animal collections or animal exhibits including responsibility for the care, feeding and observation of zoo animals and the upkeep and maintenance of zoo property in an accredited Association of Zoos and Aquariums' (AZA) facility **, one (1) year of which must have involved experience in a lead supervisory capacity*** or higher; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in one of the fields mentioned in (A) above, plus three (3) years experience as described in (A) above, one (1) year of which must have involved experience in a lead supervisory capacity*** or higher; OR,
- (C) Five (5) years experience as described in (A) above, one (1) year of which must have involved experience in a lead supervisory capacity*** or higher; OR,
- (D) Any equivalent combination of education and experience defined by the limits of (A), (B) and (C) above.

**A list of accredited AZA facilities can be obtained at www.aza.org

***Lead supervisory capacity, for the purposes of these minimum qualifications, is defined as someone who participates in and oversees projects, or directs and coordinates the work of others.

In addition to the minimum/additional qualifications the following factors will be considered:

- Time and Attendance Record
- Performance Evaluations

This is a provisional / promotional opportunity for employees in the functional unit of the Department of Parks. Qualified candidates from this unit will be given first consideration.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug and TB test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to:

LEAH JAHNA, PARKS PERSONNEL (753-7282)
MONROE COUNTY PARKS DEPARTMENT
171 RESERVOIR AVENUE
ROCHESTER, NEW YORK 14620

Posting Date: May 29, 2015

Posting Deadline: June 12, 2015

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.